

## **Socio-Economic Research Applications and Projects (SERAP) Graduate Experiential Fellowship (SGEF)**

### **An Overview**

The Socio-Economic Research Applications and Projects (SERAP LLC) works with globally reputable international organizations around the world, mobilizing expertise and innovations towards realizing the United Nations Sustainable Development Goals (UN SDGs), as well as tackling global issues including climate change, peace, security, energy access, food security, global health, women's empowerment, poverty alleviation, youth development, community transformation, trade and digitization all over the world.

The SERAP Graduate Experiential Fellowship (SGEF) is a comprehensive program in which masters and doctoral graduates get the opportunity to work in a real-world formal environment and perform meaningful work. SERAP GEFs are assigned to relevant programmatic workstreams with specific focus on sustainable development, business analysis, data & analytics, finance, global business solutions, inclusive development, food and nutrition security (FNS), energy access, educational programs and digital trade. These SERAP fellows also gain practical experience collaborating with globally reputable teams and to meet deadlines. They are given great opportunities to contribute to the operations of SERAP's programs as well as launch their careers in the international development landscape. With huge flexibility and remote work options, SERAP Fellows are expected to commit appreciable time towards delivering on their required assignments.

**Responsibilities:** SERAP GEFs will **virtually** spend **5 – 10 months** to collaborate and learn from the entire SERAP Technical Team. Its major responsibilities include:

- **Research:** Assist the SERAP Technical team in conducting evidence-based research, data visualization and insightful writing on selected team projects, including media reports, briefing notes, technical blogging, and other relevant reports.
  - Conduct literature review and prepare reports summarizing the relevant literature for the research in question.
  - Retrieve, clean and prepare data based on data searches collected from various public use secondary data sources and provide descriptive summary of the resulting data. The data analysis and interpretation consist of basis statistical analysis such as preparing tables, graphs, and preliminary report towards summarizing analytical research outcomes and to support preliminary conclusions.
- **Advocacy:** Learn about advocacy by undertaking evidence-based media research and assisting with outreach activities, including drafting correspondence and preparing background material for presentations.
- **Communications:** Assist in communications efforts by monitoring and drafting materials for social media outlets, including Facebook, LinkedIn, Instagram, Twitter. For instance, the ongoing Action for Development (AfD)-SERAP Bulletin and the SERAP Staff Newsletter.
- **Strategy:** Attend SERAP LLC's meetings and strategy sessions as learning opportunities.
- **Writing and Proofreading:** Assist with drafting correspondence and careful proofreading of a range of external documents.

### **Selection Criteria**

- Candidate must be a master's degree holder who is keenly interested in UN SDGs and other international development issues, especially in the post-COVID-19 era.
- Demonstrate outstanding background in sustainable development, peace and security, food security, global health issues, international development, or population and the environment is preferred.
- The ideal candidate will possess strong attention to detail, produce high-quality work, be a highly motivated self-starter who takes initiative and have the ability to work both independently and as part of a team.
- Be able to multi-task and also be self-motivated to meet individual goals and maintain accountability in a team environment
- Familiarity with selected quantitative, analytical, communication and writing skills.
- Exercise initiative and independent judgement in the solution of selected UN SDGs work streams and problems
- Exhibit confidence and can-do attitude; ability to make a progress while working remotely.
- Candidate must have strong communication and interpersonal – English language verbal and written skills.

### **Benefits and Compensation**

SERAP LLC offers unpaid full and part-time fellowships. However, financial support may be granted based on jointly developed research grants and collaborative funding windows. We are happy to host fellows and mentor them towards charting great career pathways in United States and all over the world. Applicants should send a short cover letter, a CV, a short writing sample (preferably a piece of original research or term paper) displaying an empirical analysis to: [info@serapllc.com](mailto:info@serapllc.com); [sebnem@serapllc.com](mailto:sebnem@serapllc.com);